

Civic Affairs Sub : Work Programme 2023

<u>Work Area</u>	<u>Agreed position</u>	<u>Update</u>
Parental Arrangements for Members (17.05.22)	<ul style="list-style-type: none"> Town Clerk to consider further and report back at an appropriate point on what additional parental provision can be provided to Members. 	<p><u>ONGOING</u></p> <p>Update on agenda Civic Affairs Agenda 7.02.23</p>
Members' Workspace Requirements (17.05.22)	<ul style="list-style-type: none"> Town Clerk and City Surveyor to proceed with developing the option of providing additional facilities on the mezzanine level of the West Wing. 	<p><u>ONGOING</u></p> <p>In November, a report was submitted to OPPSC on the future of the Irish Chambers, to which it was intended to move Innovation & Growth Officers in order to make spaces available for Members on the Mezzanine. Members were content in principle but requested that a full business case (to justify their reason for more workspace) would need to be presented back, before any final confirmation of usage. IG are intending to submit a report to February OPPSC; however, there is a £20k funding gap required to facilitate the relocation. Civic Affairs Sub-Committee will need to consider whether it is content to request the funds from P&R contingency in order to facilitate the move.</p>
Members' Transportation Arrangements (17.05.22)	<ul style="list-style-type: none"> Town Clerk to arrange a review of the Members' Transportation Policy and Member aspects of the Business Travel Scheme looking at appropriate linkages across the organisation and reporting back. 	<p><u>ONGOING</u></p> <p>The Town Clerk agreed to review Member's Business Travel Scheme and Transportation Policies. This work has commenced and a report was presented at Civic Affairs Sub-Committee agenda in July setting out the latest position.</p> <p>Review of policy to be undertaken at appropriate point in the work programme.</p>
Review of the Members' Financial Assistance Scheme and Options for Phase 2 (17.05.22)	<ul style="list-style-type: none"> London Councils Independent Remuneration Panel to be invited to review options for introducing Special Responsibility Allowances at the City Corporation. 	<p><u>ONGOING</u></p> <p>Contact has with made London Councils Independent Remuneration Panel, but they were not able to take on additional work at this time owing to the Chair's commitments. Two of the three panel Members confirmed their willingness to under the work together.</p> <p>Dialogue remains ongoing with the Chamberlain regarding potential tax implication that may result from any proposed changes to the Scheme.</p>
Court of Common Council – Arrangements for Members (17.05.22)	<ul style="list-style-type: none"> Town Clerk and City Surveyor to review options for additional space requirements in Court of Common Council meetings. 	<p><u>ONGOING</u></p> <p>Options were to be explored over the summer recess period and reported back. Options are still to be explored owing to more pressing considerations in other areas work taking priority over the summer recess period.</p> <p>Chair and Assistant Town Clerk to be heard at Civic Affairs Sub-Committee on 7.07.23</p>
New Member Induction Feedback	<ul style="list-style-type: none"> Formal report to follow conclusion of the New Member Induction Programme providing feedback. 	<p><u>COMPLETE</u></p> <p>Feedback obtained and fed into Member Development Steering Group.</p>

Benefices	<ul style="list-style-type: none">• Contact to be made with Members seeking nominations to act as City Corporation link with benefices.	<u>ONGOING</u> Chair has reached out to Members seeking nominations.
Members Code of Conduct	<ul style="list-style-type: none">• Members' Code of Conduct to be update	<u>ONGOING</u> Members provided feedback across a range of issues at Civic Affairs Sub-Committee on 6 December 2022. It was agreed that a report would come back presenting an updated Code of Conduct for Members' further review and consideration.